



## Adventure Activity Standards (AAS) Update Number 16 August 2004

### Introduction

This update will bring you up to date with the current status of the Adventure Activity Standards (AAS) and outline some of the proposed developments for the year July 04 to June 05. This report covers;

- **Reporting on current status of all AAS.**
- **Design developments (tackling online issues).**
- **AAS technical review committee.**
- **Further developments**
- **Additional industry News**
  - Treasurer Training Workshop
  - Round table on leisure and Disability
  - National Outdoor Leaders Registration Scheme (NOLRS)
- **Attachments -**
  - **Info for Round table on leisure & disability.**
  - **Treasurer Training Flyer ( It's a tough job but with the right tools it is a lot more manageable. There are still spaces available for this workshop)**

### News at a flash

**There are now 16 Adventure Activity Standards** on the ORC Inc. website ([www.orc.org.au](http://www.orc.org.au)). When online, the following links will allow you to download the AAS of your choice (in PDF form) directly from the website.

- **Completed Adventure Activity Standards**
  - Artificial Climbing Structures
  - Canoeing / Kayaking
  - Four Wheel Driving
  - Horse Trail Riding
  - Mountain Biking
  - Recreational Angling
  - Recreational Caving
  - River Rafting
  - Rock Climbing
  - Trail Bike Touring
- **The following AAS have been completed but are listed as draft layout for technical reasons.**
  - Abseiling
  - Challenge Ropes Courses
  - Snorkelling, Scuba Diving and Wildlife Swims
  - Surfing Sessions
- **Bushwalking AAS Update**

The current draft of the bushwalking AAS is now pending it's final hurdle. With Vic Walk satisfied with the document provided that walking club leaders guidelines (to be developed) are recognised.

This allowed us to seek endorsement of the original working group more than 12 months after beginning this AAS. The final feedback is still to come from the Bushwalking and MountainCraft Leadership Advisory Board (BMTAB).

On receiving the BMTAB feedback, the ORC will determine if changes are required before either forwarding the document for legal review or making a final round of amendments and recirculating those changes to the working group again.

- **2 snow activity** AAS will now be re visited in November to ensure appropriate consultation with the Australian Ski Areas Association. We thank everyone who has been involved in these drafts to date and we will contact everyone again at that time. The drafts will remain on the ORC website until that time so that you can gather your opinions through the season.

[2nd Draft Snow Activities Resort](#)  
[2nd Draft Snow Non Resort](#)

- **Technical issues**

Over the period of development of the AAS, the ORC has received comments relating to difficulties downloading and printing the AAS from our website. It has been difficult for us to assess exactly why this has been the case for some people and not others.

Recent difficulties posting the latest set of finished documents have pointed towards both the design of the documents and the use of PageMaker program as a potential reason for these difficulties.

For this reason, a new (simpler) design is currently being developed and ALL of the guidelines will soon be re posted in the improved format. The next update will inform you when this occurs.

- **AAS Technical Review Committee**

The AAS Steering Committee have secured the funding required to plan and implement a technical committee and review process for the Victorian AAS. We welcome your opinions on this issue.

- **Further AAS developments**

The Outdoor Council of Australia (OCA) has stated it's support for the AAS project to be implemented nationally. The details have not been confirmed but consultation is likely to occur for each state and territory to have an AAS which reflects the diverse learning pathways for leadership and the specific environmental influences in each state and territory.

In relation to the AAS, the ORC would also like to thank Tread Lightly Australia for their support of the project and we look forward to building upon this relationship in the near future.

The ORC is also working on the following AAS developments;

- An information sheet explaining waivers.
- A revision of the AAS website content (to provide increased clarity).
- An incident reporting guideline & template.
- Further templates as requested.

These will be posted on the AAS section of the ORC website so if you have any questions relating to waivers, or you would like to see particular templates please email [gordon@orc.org.au](mailto:gordon@orc.org.au).

You are very welcome to forward questions and support material which you consider useful.

## **Additional Industry News**

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### **Treasurer Training Workshop**

The ORC is continuing its series of **board responsibilities** and development workshops with a half-day workshop for 'Treasurer Training' on the 27<sup>th</sup> August 2004. The role of the treasurer is a very important one and with this workshop you can ensure that your organisation is appropriately informed.

Please find attached a flyer which contains the details of the workshop and a registration form.

Topics will be relevant to a Honorary Treasurer position with practical information and extensive resource

material provided for each attendee to keep.

Feel free to distribute this flyer to organisations/associations who you feel may benefit from attending and should you have any questions please contact the ORC office.

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### **Round Table on Leisure and Disability**

As you may be aware, the Minister for Sport and Recreation is supporting the establishment of a Round Table on Leisure and Disability: Inclusive Arts, Tourism, Sport and Recreation.

As part of the establishment process, an Expression of Interest inviting representatives to participate on the Round Table is being conducted. Advertisements are being placed in all major metropolitan and regional newspapers and will be aired on Radio 3RPH over the coming weeks. Please find attached a copy of the advertisement for your information.

Please refer to the attachment and; If you have any questions, or require further information please contact Melanie Chatfield (03) 9208 3440 or email [melanie.chatfield@dvc.vic.gov.au](mailto:melanie.chatfield@dvc.vic.gov.au).

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### **National Outdoor Leaders Registration Scheme (NOLRS)**

The ORC Inc. is extremely keen to escalate discussion of the NOLRS scheme and how it should be implemented in Victoria. The scheme is currently available in Queensland, NSW, and WA with the support of the Outdoor Council of Australia (OCA).

However, we are very aware that there are some groups and individuals within both Outdoor Recreation and Outdoor Education who are opposed to the competency based training system (which both NOLRS and the AAS use to describe the skills required at any given level).

As the Scheme is already underway in other states and plans are in place to enable the NOLRS to recognise a greater range of activities it is increasingly important for Victorians to familiarise ourselves with NOLRS.

Attached are some issues being discussed by the NOLRS technical committee. If you are familiar with the Scheme and would like to contribute to the process of developing it further then please let us know which of the items listed should be considered priorities.

The ORC will be starting to plan forums to allow discussion. If you would like more information on NOLRS as an assessment pathway please feel free to contact us and/or the VOA.

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Web : [www.orc.org.au](http://www.orc.org.au)



**Outdoor Recreation Centre Inc**  
Inc. No. A0015876E

Outdoor  
Recreation  
Centre Inc.



Supported by  
Department for  
Victorian Communities

# TREASURER ?

Are One ? Can't Get One?



## TREASURER TRAINING WORKSHOP

"Any nominations for Treasurer ?" Silence ?

Your organisation has difficulty filling the Treasurer position ?

Interested in being Treasurer but think you need to be an accountant or banker?

Taken on the role but would like to check you are following correct procedures and aware of your legal responsibilities ?

Sport and Recreation Victoria is supporting the ORC Inc to conduct a half day workshop to provide practical, easy to understand information on the role and responsibilities of a Treasurer.

*Presenter : Life Mastery*

**Steven Bowman** Steve is one of Australia's leading Not for Profit executives, having previously held positions as National Executive Director of the Australasian Institute of Banking and Finance, Australian Society of Corporate Treasurers, General Manager of ExpoHire (Australia) Pty Ltd, Assistant Director of the Australian Society of CPAs, and Director of the American College of Health Care Administrators. He was until recently Managing Director of Enterprise Care Not for Profit Services, Australia's largest Not for Profit consultancy.

### TOPICS INCLUDED -

- ◆ Treasurers Role
- ◆ Legal Responsibilities
- ◆ Financial Record Keeping
- ◆ Tax for Not for Profit Organisations
- ◆ Security/Anti Fraud Procedures
- ◆ Financial Report Reading
- ◆ Reporting to the Board
- ◆ Auditors and Assets
- ◆ Budgeting

◆ *Comprehensive resource material provided*



**FRIDAY 27TH AUGUST 2004**

**VENUE:**

Discovery and Learning Centre  
Melbourne Zoo  
Elliott Ave, Parkville Vic  
12.30 Start— 4.30 pm finish .  
Afternoon tea provided

ORC Member Cost \$ 33 incl. GST per person

Non ORC Member Cost \$ 44 incl. GST per person

Registration fee may be forfeited if cancellation is not made within 72 hours

**REGISTRATION FORM :** (closing date for registrations is Wed 25th August 2004)  
TAX INVOICE ABN 98 371 279 759

Name of Organisation \_\_\_\_\_

Name of Person/Persons Attending \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Mail Registration Form to -  
Outdoor Recreation Centre Inc Inc. No. A0015876E  
332 Banyule Road VIEWBANK VIC 3084  
Phone: 03 9457 5432 Fax: 03 9457 5438

- Visa  MasterCard  
 Cheque payable to ORC  Bankcard

Credit Card # \_\_\_\_\_

Name on Card \_\_\_\_\_ Exp. date \_\_\_\_\_

Signature \_\_\_\_\_



## Expression of Interest

### Would you like to contribute to more inclusive leisure in Victoria?

The Minister for Sport and Recreation supports the establishment of a leadership forum that will contribute to more inclusive leisure in Victoria.

The proposed 'round table' forum will promote discussion, ideas sharing, networking and collaboration between stakeholders – including Government agencies.

We are looking for people involved in the development and delivery of opportunities that are inclusive of people with a disability.

Ideally you would have the capacity to represent the views of stakeholders in one or more of the arts, tourism, sport and recreation and disability sectors.

More details on the Round Table on Leisure and Disability: Inclusive Arts, Tourism, Sport and Recreation, and details on how to register an Expression of Interest, are at [www.dvc.vic.gov.au](http://www.dvc.vic.gov.au).

Alternate format documents are available on request by calling Melanie on (03) 9208 3440, or TTY (03) 9603 8806 or write to [communityaccess@dvc.vic.gov.au](mailto:communityaccess@dvc.vic.gov.au)

**Registrations close at 5.00pm on Friday 17 September 2004.**

## **National Outdoor Leaders Registration Scheme (NOLRS)**

The industry driven scheme is progressing:

The following are some issues being discussed by the NOLRS technical committee in order to improve the scheme. As you will see, these range from clarifying existing process' strengthening links with existing courses, introducing provisional status to adding new activities and guiding levels.

If you are familiar with the Scheme and would like to contribute to the process of developing it further then please let us know which of the items listed should be considered priorities.

1. Discussion of the need for and development of "provisional" registration and/or a requirement for additional field experience for recent graduates (eg 5 supervise occasions as a guide/instructor in the area for which registration is sought)
2. Discussion of the need for and development of a "preferred provider" scheme for RTOs and other training organisations
3. Proposal for incorporation of Australian Canoeing (and other industry certification) outcomes on the NOLRS card
4. Definition/clarification of "currency" when applying for registration
5. Development of "senior" guide level
6. Process for confirmation of non-VET mapping of courses for equivalence to units of competency used as benchmark in NOLRS
7. Determination of definite re-registration requirements
8. Identification of independent auditors/assessors to deal with any appeals
9. Clarification of the relationship of NOLRS with other industry certification (eg, ACIA, Bushwalking Leadership, PACI)
10. Clarification of equivalence of curriculum-based VET courses (delivered 1998-2000)
11. Definition and prioritisation of additional activities to be included in NOLRS
12. Discussion re the inclusion of a leader's additional skills on the National Register (to enable employer/employee matching as a service)
13. Consideration of a request for Climbing (Natural surfaces) to be the next registration area.

If you feel that any of the above should be considered as priorities, or you feel that something else urgently needs to be discussed regarding the NOLRS process, let us know and we will pass your comments onto the NOLRS Technical Committee.

Email views to Gordon Duff [gordon@orc.org.au](mailto:gordon@orc.org.au)